



BE PREPARED

Information you should have ready:

- Your loved one's first and last name
- Date of birth
- Agency who made arrest (eg, Chapel Hill Police)

Information you need to get:

- Charges
- Bond amount
- First Appearance Date

Information you need to give:

- Proof of family support
- Proof of community ties
- Proof your loved one is not a flight risk
- Proof of employment or school enrollment

TAKE ACTION

1. Call the Orange County Jail: **(919) 245-2940**
Ask what the charges are, whether they are felonies or misdemeanors, what their bond is, when their first appearance court date is.
2. Call Orange County Pretrial Services: **(919) 245-2970**
Pretrial services may be able to supervise your loved one to reduce or eliminate the requirement that they post money. Ask for your loved one to be screened for pretrial release. You will often get the voicemail. Leave your name, your loved one's name, your relationship with your loved one, and a phone number where you can be reached.
3. Go to their first appearance:
If your loved one is not released on an unsecured bond or through being able to post their bond, go to their first appearance, usually in courtroom 3 at 2 pm the day after their arrest. The courthouse is at 106 E. Margaret Ln, Hillsborough, NC 27278. When your loved one appears on the screen, respectfully alert the judge you are there to support them.
4. Document what you know about the arrest:
Write down everything you know about the arrest- who arrested your loved one, where they were, when it occurred. Only share this information with your loved one's attorney.

TIPS

Write down everything- who you spoke to, when you called, what was said.

NEVER discuss the case with your loved one over the phone! The calls are recorded.

Keep going until you get answers and keep working with the defense attorney through the court process.

Other Important Phone Numbers:

Clerk's Office: (919) 644-4500
Criminal Justice Resource Office: (919) 245-2303
Public Defender's Office: (919) 643-4400